

I APPROVE

Vice-Rector for Administrative Affairs

Zharmagambetova M.S.

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2024

**The academic Committee's work PLAN
for the 2024-2025 academic year**

No.	The name of the event	The period of the event	Reporting form
1	Definition and systematization employers' requirements for expected competencies of graduates of the EP	Since September 2024 to January 2025	Recommended letter from employer
2	Analysis of current and future labor market needs, requirements professional standards and professional communities	Since September 2024 until January 2025r.	Extract from the minutes of the department meeting
3	Development of recommendations for improving the OP	Since September 2024 to January 2025	Recommendations from employer
4	Formulation of learning outcomes, criteria for their achievement, methods and means of assessing learning outcomes	February 2025	Extract from the minutes of the meeting of the AK
5	Definition of learning outcomes of non-formal education, including micro-qualifications, nano-credits	February 2025	Extract from the minutes of the meeting of the AK
6	Development of the EP: determination of the list of modules, academic disciplines and their workload in academic credits	March 2025	Educational program
7	Development of the main (Major) and additional (Minor) educational program on direction	March 2025	Extract from the minutes of the meeting of the AK
8	Development of a list of disciplines, personnel, logistical and information support, as well as the necessary financial resources.	February 2025	Extract from the minutes of the meeting of the AK
9	Defining a learning strategy based on innovation learning technologies, teaching methods and assessment.	February 2025	Extract from the minutes of the meeting of the AK
10	Carrying out examination and control over the quality of educational programs and educational program materials with the formation of the position of professional knowledge, skills and abilities of students with the involvement of experts from business structures.	January-February 2025	Expert opinion
11	Recommendations for the formation of the CED in order to ensure continuity and eliminate duplication of disciplines at different levels of education	February 2025	Extract from the minutes of the meeting of the AK

12	Participation in the examination and quality control of the content of syllabuses of academic disciplines in terms of compliance with the objectives and structure of the EP	August 2024, January 2025	Syllabuses
13	Providing assistance in the mandatory involvement of practitioners in jointly conducting classes in specialized disciplines, in the development of educational and methodological materials, conducting master classes, guest lectures	From September 2024 to January 2025	Schedules of classes for dual education, schedules of guest lectures, master classes
14	Preparation of the educational program for various quality assessment procedures (including accreditation)	February-May 2025	Self-assessment reports
15	Analysis and monitoring of student satisfaction with the EP and the quality of teaching within the powers of the Committee	December 2024, May 2025	Survey of students

Director of DAPQ



Lipskaya M.A.